

BY-LAWS
WESTERN CAUCUS
THE AMERICAN LEGION

ARTICLE I – DUTIES OF OFFICERS

- Section 1. The duties of the officers and the executive committee shall be those usually appertaining to such officers or committee and as further provided.
- Section 2. The Executive Committee shall meet for such business as may come before it. They shall review all expenditures, shall hear reports of committee chairs, and generally shall have charge of and be responsible for the management of the affairs of the Western Caucus between Annual Meetings of the Western Caucus.
- Section 3. The Chairman shall preside at all Executive Committee meetings and the Annual Meeting and will have general supervision over the business and affairs of the Western Caucus. The Chairman shall approve all orders directing the disbursement of funds. He/She shall make an annual report covering the business of the Western Caucus for the year and make recommendations for the ensuing year. The Chairman shall perform such other duties as directed by the membership.
- Section 4. The Secretary shall have charge of and keep a full and correct record of all actions taken at all meetings of the Western Caucus. At the direction of the Chairman, handle all correspondence of the Western Caucus. The Secretary shall have charge of all finances, insuring that all funds are properly deposited and accounted for. The Secretary shall provide an annual Finance Report to the Annual Meeting. Given adequate time, a current finance status report shall be available to the Chairman upon request.

ARTICLE II – FINANCE

- Section 1. The revenue of the Western Caucus shall be derived from an annual membership dues of Ten Dollars (\$10.00) United States currency from each participating Department and from such other sources as may be approved.
- Section 2. The Western Caucus shall not provide reimbursement for travel or for any other individual expense to any individual of a participating Department.

ARTICLE III – NATIONAL VICE COMMANDER

- Section 1. To assist the National Organization in obtaining qualified candidates for the office of National Vice Commander, each Department in the Western Caucus shall have the opportunity to present a qualified candidate for National Vice Commander from the Western Region using the following procedures:

1. The Western Caucus Departments shall be divided into the following three (3) groups:

Group 1	Group 2	Group 3
California	Arizona	Alaska
Hawaii	Colorado	New Mexico
Idaho	Mexico	Oregon
Montana	Nevada	Philippines
Washington	Wyoming	Utah

2. Beginning with the 2020 National Convention the National Vice Commander candidate will be selected from Group 1 followed for succeeding National Conventions from Group 2 then Group 3 and in following years continue the rotation of Groups in numerical order.
3. Each Department in the Group will be permitted to endorse one (1) individual from that Department to be considered as the National Vice Commander candidate for that particular National Convention. Individuals not selected to be nominated for National Vice Commander may be endorsed by that Department in their subsequent rotation.
4. The first endorsed individuals from Group 1 are to be presented to the Western Caucus meeting during the October 2019 Fall Meetings in Indianapolis, Indiana, to be reviewed by a Selection Committee. The individual chosen by the Selection Committee to be the Western Region candidate for National Vice Commander will be final. His/her packet will be submitted to the National Leadership for their review and approval. Final endorsement of the candidate by the Western Caucus will be by vote at the Annual Meeting during the 2020 National Convention.
5. In succeeding years the nominee packets from the Departments in the Group endorsing individuals will be submitted at the Annual Meeting during the previous National Convention. The Chairman will appoint a Selection Committee. The Selection Committee will meet during the Fall Meetings and will report their selection to the Western Caucus. That individual's packet will be submitted to the National Leadership for their review and approval. Final endorsement of the candidate by the Western Caucus will be by vote at the Annual Meeting during the next National Convention.

Section 2. National Vice Commander Endorsement Packet Requirements

1. Endorsement packets for Group 1 (nominations for 2020 National Convention) are to be submitted prior to the 2019 October Fall Meetings in Indianapolis, Indiana. Subsequent Group endorsement packets (beginning with the 2021 National Convention) are to be submitted prior to the Annual Meetings during the 2020 National Convention, with the process to continue for the conventions in following years.

2. Departments submitting individuals for National Vice Commander will provide a packet of information on their endorsement that includes: (1) Resolution of endorsement from the Department Convention or Letter of Endorsement signed by the Department Commander and Adjutant, (2) Copy of the endorsed individual's DD-214 Discharge, (3) Endorsed individual's BIO, (4) Updated endorsed individual's "Prominent Legionnaire Form", and (5) Photograph of the endorsed individual. This information shall be delivered to the Western Caucus Chairman in digital format for reproduction.

Section 3. National Vice Commander Selection Committee

1. The Selection Committee will be appointed by the Western Caucus Chairman at the Annual Meeting during the National Convention with the approval of Departments present. The Selection Committee will consist of at least the following members from the Western Region: one (1) Past National Commander (if available), one (1) Past National Vice Commander, one (1) National Executive Committeeman, one (1) Department Adjutant and (1) Blue Cap Legionnaire all of which must not be members of any Department in the Group submitting endorsements.
2. The Selection Committee will serve for only one (1) year with a new Selection Committee appointed at each succeeding Annual Meeting, fulfilling the requirements in Section 3, paragraph 1 above."

ARTICLE IV – AMENDMENTS

Section 1. These By-Laws may be amended at the Annual Meeting by a vote of two-thirds of the participating Departments. Provided that the proposed amendment shall have been submitted in writing to the participating Departments twenty (20) days in advance of the Annual Meeting; and, provided further, it may be amended by unanimous vote at any Annual Meeting without notice.

Adopted August 27, 2019
Indianapolis, Indiana

Attest: _____ (Signed)
John Aldecoa, Secretary
Western Caucus

Attest: _____ (Signed)
PNC Thomas Bock, Chairman
Western Caucus